FOOD SAFETY & DRUGS CONTROL COMMISSIONERATE, RAJASTHAN

Check List for documents to be submitted for Grant of Licence for Blood Centre (for Govt. Hospital)

1. Application on form 27C along with requisite fees (Rs 6000 + Rs 1500 ) to be

deposited in Bank through treasury challan in Head- 0210- 04-800-02-00 Other receipts

Department Name: Commissionerate, Food Safety and Drug Control Jaipur

Office Name: Commissioner Food Safety & Drug Control.

On-line application portal: Drug Control Organization (DCO) at sso.rajasthan.gov.in

1. Affidavit of Medical Superintendent / PMO on Rs 10/- Non Judicial Stamp paper duly attested by Notary Public
2. Affidavit of Medical Officer on Rs 10/- Non-judicial Stamp paper duly attested by Notary Public
3. Affidavit of Blood Bank Technician on Rs 10/- Non-judicial Stamp paper duly attested by Notary Public
4. Affidavit of Technical Supervisor (where applicable) on Rs 10/- Non-judicial Stamp paper duly attested by Notary Public
5. Affidavit of Registered Nurse
6. Attested Photostat Copies of qualification, experience and approval certificates of Medical Officer, Blood Bank Technician, Tech Supervisor and Registered Nurse.
7. Appointment letters of Medical Officer, Blood Bank Technician, Tech Supervisor and Registered Nurse and their Id proofs.
8. List of machines, equipments, instruments, apparatus along with attested photocopies of purchase invoices.
9. Medical examination Certificate of technical staff & employees including absence of contagious disease,
10. List of Reference books and literature provided.
11. Standard Operating Procedures
12. Document pertaining to ownership for the proposed site of the centre or allotment of the building / area for blood centre.
13. Section wise blue print of premises (dimensions in Metric system).
14. Document related to arrangement for bio-waste management.